

# Special School Board Meeting

**June 27, 2016**



## *Board of Trustees*

Frank Alanis - President  
Juan J. Ramos, Jr. – Vice President  
Alejandro Alanis - Secretary  
Luis E. Lopez – Treasurer

Robert Garcia  
Lizett C. Villarreal  
Leo Rodriguez

Martin Cuellar  
*Superintendent*

**“Students will be inspired to search,  
discover, experience, and apply knowledge in a safe creative environment”**

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF THE  
PROGRESO INDEPENDENT SCHOOL DISTRICT**

Notice is hereby given that a **SPECIAL** School Board Meeting of the Board of Trustees of the Progreso I.S.D. will be held on the **27<sup>th</sup>** of **June 2016** at **5:30 p.m.** at the Middle School Library, Progreso, Texas, at which time the following agenda items will be discussed.

**A- Call meeting to order**

- A1 Pledge of Allegiance/Texas Flag
- A2 Prayer

**B- Support Services/Facilities**

Discussion and possible action on the following:

- B1 Proposals to Engage a Construction Manager/Engineer Firm for Completion Construction Contract Project for Science and Technology Building

**C- Executive Session: Closed Meeting under Texas Gov't Code 551.071; 551.072; 551.074; 551.-076; 551,082.**

- (a) Resignations and Superintendent's recommendations for terminations, proposed terminations, re-assignments and proposed non-renewals of district employees
- (b) Superintendent's recommendations and possible interviews for hiring of administrative & professional personnel - instructional and non-instructional
- (c) Superintendent's recommendations for hiring of non-professional personnel - clerical/technical and auxiliary
- (d) Discussion with Management Team concerning the roles and responsibilities of public officers, i.e. Board Members

**D- Reconvene in Open Meeting to take action on the following items:**

Discuss and take possible action on the following items:

- (a) Discussion and possible action on Superintendent's recommendations concerning terminations, proposed terminations, re-assignments and proposed non-renewals or suspensions of District employees.
- (b) Discussion and possible action on hiring of administrative & professional, instructional and non-instructional personnel
- (c) Discussion and possible action on hiring of non-professional Clerical/Technical and Auxiliary personnel
- (d) Discussion with Management Team concerning the roles and responsibilities of public officers, i.e. Board Members

**E- Adjournment**

Dated this 23<sup>rd</sup> day of June 2016 -- Progreso Independent School District

By: , Superintendent

I, the undersigned authority, hereby certify that the above Notice of Meeting of the Board of Trustees of the above-named school district is a correct copy of the Notice and that I posted the Notice on the bulletin board for public notices in the district's Central Administrative office located at 100 South Business Farm Rd. 1015, Progreso, Texas, on the 23<sup>rd</sup> day of June 2016 at 1:30 P.M.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, large print or Braille, are requested to contact us at (956) 565-3002 one day prior to the meeting so that appropriate arrangements can be made.

Dated this 23<sup>rd</sup> day of June 2016 -- Progreso Independent School District

By: , Superintendent



PROGRESO INDEPENDENT SCHOOL DISTRICT  
 TEA Recognized District  
 "A College and Career Readiness District"  
 P.O. Box 610  
 Progreso, TX 78579  
 Phone: (956) 565-3002 Fax: (956) 565-2128

*Board of Trustees*

- Juan J. Ramos, Jr.  
*President*
- Alejandro Alanis  
*Vice-President*
- Raul Martinez  
*Secretary*
- Luis E. Lopez  
*Treasurer*
- Juan T. Vela  
Leo Rodriguez  
Juan Garcia, Jr.
- Martin Cuellar  
*Superintendent*

July 27, 2016

TO: Mr. Martin Cuellar,  
Supt of Schools

FROM: Wilfredo Mata,  
Business Manager

REF: Construction Management Services -- Technology Building

Mr. Cuellar:

Attached is a tabulation of the proposals received for the Technology Building project. A total of three (3) proposals were received and they are ranked as follows:

Jasmine Engineering, Inc	Total Score	97 points
Fulcrum Consulting Services	Total Score	90 points
NM Contracting	Total Score	48 points

The recommendation is that the Administration be allowed to negotiate with the top ranked firm and if unable to arrive at an agreement to proceed with negotiations with the 2<sup>nd</sup> and 3<sup>rd</sup> ranked firm(s) there after until a satisfactory agreement is reached.

The proposals were evaluated and ranked by the following representatives of Progreso ISD:

- Wilfredo Mata – Business Manager
- Salvador Acosta – Federal Program Director
- Juan Hernandez – Planner and Evaluator

Thank you for your attention to this matter, please do not hesitate to contact me if you have questions or concerns.



PROGRESO INDEPENDENT SCHOOL DISTRICT

P.O. Box 610

Progreso, TX 78579

Phone: (956) 565-6203 Fax: (956) 565-1159

Board of Trustees

Francisco Alanis  
President

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Vice-President

Juan Ramos Jr  
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Treasurer

Elizabeth Villareal  
Luis Lopez  
Leo Rodriguez

Martin Cuellar  
Superintendent

Progreso ISD

Project Manager/Owner Representative Technology Building Completion

06/21/2016

Vendors Name	Bid Receive Date and Time	Bid deliver by
<u>Esmine Engineering</u>	<u>6-20-16 3:02 pm</u>	<u>Bryan Butler</u>
<u>NM Contracting LLC</u>	<u>6-21-16 1:10pm</u>	<u>Ari Solano</u>
<u>Fulcrum Consulting Services</u>	<u>6-21-16 2:27 pm</u>	<u>Ashley Salinas</u>
	<u>[Signature] 3:20pm</u>	
	<u>[Signature] 6/21/16</u>	

Criteria	Points	
Vendor Experience (with construction projects for school districts or other governmental entities over the previous five years.)	40	Up to 8 projects 5 points for every successfully completed or currently under construction project completed in excess of \$2 million. -1 Point for projects less than \$2 million -1 points if project is not within the five years requirement. -1 If project was not completed on schedule. -4 points if project meet none of the specification
Vendor Reference	15	Up to 5 References 3 points for every positive reference -2 point for any less than positive references -1 point if reference is for a project completed more than five years ago
Architectural Capacity	15	15 points if vendor has licensed architects on staff 10 points if no in house capacity but affiliated to an architectural firm 5 points if no architectural capacity
Structural Engineering Capacity	15	15 points if vendor has licensed structural engineers on staff 10 points if no in house capacity but affiliated to an engineering firm 5 points if no capacity
MEP Engineering Capacity	15	15 points if vendor has licensed MEP Engineers on staff 10 points if no in house capacity but affiliated to a MEP engineering firm 5 points if no MEP Engineering capacity

Maximum Percentage

100

Vendor	Vendor Experience	Vendor References	Architectural Capacity	Structural Engineering Capacity	MEP Engineering Capacity	Notes
Fulcrum	36	2/29	15	15	15	90 points
NM Construction	33	N/A	5	5	5	48 points
Jasmine Eng	40	1/2	15	15	15	97 points

Base on our/contract not able to provide spec

Top Three Vendors	Total Percentage
Jasmine Eng	97
Fulcrum	90
NM Construction	48

*[Signature]* 6/27/16

not professional with contract, structural, MEP Eng on staff or able to be attributed to a partner firm

Wilfredo Mata

Tabulation Sheet

Criteria	Points	
Vendor Experience (with construction projects for school districts or other governmental entities over the previous five years.)	40	Up to 8 projects 5 points for every successfully completed or currently under construction project completed in excess of \$2 million. -1 Point for projects less than \$2 million -1 points if project is not within the five years requirement. -1 If project was not completed on schedule. -4 points if project meet none of the specification
Vendor Reference	15	Up to 5 References 3 points for every positive reference -2 point for any less than positive references -1 point if reference is for a project completed more than five years ago
Architectural Capacity	15	15 points if vendor has licensed architects on staff 10 points if no in house capacity but affiliated to an architectural firm 5 points if no architectural capacity
Structural Engineering Capacity	15	15 points if vendor has licensed structural engineers on staff 10 points if no in house capacity but affiliated to an engineering firm 5 points if no capacity
MEP Engineering Capacity	15	15 points if vendor has licensed MEP Engineers on staff 10 points if no in house capacity but affiliated to a MEP engineering firm 5 points if no MEP Engineering capacity

Maximum Percentage

100

Vendor	Vendor Experience	Vendor References	Architectural Capacity	Structural Engineering Capacity	MEP Engineering Capacity	Notes	
Fulcrum Engineering	36	9	15	15	15		90
NM Contrco	33	0	5	5	5		48
Jasmine Engineering	40	12	15	15	15	No in-house staff listed	97

Top Three Vendors	Total Percentage
Jasmine Engineering	97
Fulcrum Engineering	90
NM Construction	48

W Mata  
6/27/15

Criteria	Points		
Vendor Experience (with construction projects for school districts or other governmental entities over the previous five years.) <i>(4 projects less than 2 million)</i>	F 36 40	NA 33	Up to 8 projects 5 points for every successfully completed or currently under construction project completed in excess of \$2 million. -1 Point for projects less than \$2 million -1 points if project is not within the five years requirement. -1 if project was not completed on schedule. -4 points if project meet none of the specification
Vendor Reference	6 15	9	Up to 5 References 3 points for every positive reference -2 point for any less than positive references -1 point if reference is for a project completed more than five years ago
Architectural Capacity	15 15	5	15 points if vendor has licensed architects on staff 10 points if no in house capacity but affiliated to an architectural firm 5 points if no architectural capacity
Structural Engineering Capacity	15 15	5	15 points if vendor has licensed structural engineers on staff 10 points if no in house capacity but affiliated to an engineering firm 5 points if no capacity
MEP Engineering Capacity	15 15	5	15 points if vendor has licensed MEP Engineers on staff 10 points if no in house capacity but affiliated to a MEP engineering firm 5 points if no MEP Engineering capacity

VE  
40

15

15

15

Maximum Percentage 100

Vendor	Vendor Experience	Vendor References	Architectural Capacity	Structural Engineering Capacity	MEP Engineering Capacity	Notes
Fulcrum Engineering	36	9	15	15	15	(unable to contact SAESD)
NM Construction Co.	33	0	5	5	5	in house staff not listed. 2 not able to perform service
Jasmine Systems	40	10	15	15	15	3 letters of references submitted all positive.

↓  
VE not needed  
qualifications.

Top Three Vendors	Total Percentage
Jasmine	97
Fulcrum Eng.	90
NM Construction	48

6/27/16